

JOINER LAW FIRM

INTERNATIONAL TRADE LAW



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Emma Bellmor - Paralegal

Emma has worked as a paralegal since 2013 and at Joiner Law Firm PLLC within the field of U.S. trade controls compliance since 2014. Emma provides substantial assistance to the attorneys and consultants of Joiner Law Firm by conducting denied parties screenings on potential clients, agents, vendors, and business partners of clients, and conducting internet research into the ownership and control of such parties for denied parties and sanctions compliance purposes. She also organizes vast amounts of export and import data into Excel spreadsheets, analyzing data as needed for export, import, and sanctions audits and investigations, and preparing spreadsheets that ultimately become exhibits in government filings such as Prior Disclosures filed with U.S. Customs and Border Protection (CBP), Voluntary Self-Disclosures filed with the Bureau of Industry and Security (BIS) and the Office of Foreign Assets Control (OFAC), and Voluntary Disclosures filed with the Directorate of Defense Trade Controls (DDTC). She has developed data into spreadsheets summarizing export shipments and transfers of controlled items in connection with internal audits of client companies' compliance with U.S. export and reexport licensing requirements and sanctions, including information on reasons for control and certain license exceptions.

Additionally, Emma has provided research assistance on export and import classifications, including conducting tariff classification rulings research to help determine the correct Harmonized Tariff Schedule of the United States (HTSUS) classification of imported merchandise, and preparing classifications analyses summarizing the research results in support of final export and import classifications. Emma has also managed the creation, maintenance, and updating of voluminous export classifications databases for clients of Joiner Law Firm.

Emma has prepared drafts of numerous presentations on U.S. trade controls compliance for the firm's attorneys and consultants, including presentations on updates to and compliance with U.S. export controls (both the EAR and the ITAR), U.S. import requirements, and sanctions. She has drafted and updated compliance procedures for clients' export, import, and sanctions compliance manuals, for review by the firm's attorneys.

Education & Certifications/Credentials

- Rice University, Glasscock School of Continuing Studies
Paralegal certification (2013)
- Texas A&M University, B.A. in History (2012)
Graduated Cum Laude